




# Product Information Manager PIM

## How to Reject items in PIM

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Item Family Name*	AVENUE TOPS
Comments	
Request Comment	
Reject/Delete Reason	da 
AAFES GTIN Required	Yes (Y) <input type="checkbox"/>
AAFES Importer (Y/N)*	No <input type="checkbox"/>
Brand	
Buyer	Hatice, Wurden (AN) <input type="checkbox"/>
Buyer Case Name	1972 AVENUE 4 WAY A B - 9.19.18
Country Of Origin*	US (UnitedStates) <input type="checkbox"/>
Made In America (Y/N)	<input type="checkbox"/>
MSRP	55.00
MSRP Restriction	No <input type="checkbox"/>
Online Item*	No <input type="checkbox"/>
Private Label	No (N) <input type="checkbox"/>
Product Description*	OCT FNL CLR TXT CRSOVR TUN
Shipper (Y/N) <sup>fx</sup>	No <input type="checkbox"/>
Supplier Discontinue Date	yyyy-MM-dd HH:mm:ss
Unit Cost*	19.79
Unit Cost Currency <sup>fx</sup>	US Dollar <input type="checkbox"/>
VPN (Vendor Product Number)*	2766962

➤ To remove items in PIM from your vendor workflow when you do not want to send to buyer for submission.

- Under vendor workflow widget, click on the number under the normal column
- Check the assign to me column and open the file name
- Under Reject/Delete Reason, enter the reason you are not submitting to buyer

# EXCHANGE™ How To Reject items in PIM

- › Under the Characteristic column
- › Click on Reject Item at the bottom of the page.

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### Item Family Details

Primary Product Hierarchy > Product Root > Products > Ladies Clothing > Womens > Lauren Ralph Lauren > Knits > AVENUE TOPS

**Characteristics** | Product Details | Category Specifics | Variant Matrix | Child Items

**Item Family Name\*** AVENUE TOPS

**Comments**

**Request Comment**

**Reject/Delete Reason** da

**AAFES GTIN Required** Yes (Y)

**AAFES Importer (Y/N)\*** No

**Brand**

**Buyer** Hatice, Wurden (AN)

**Buyer Case Name** 1972 AVENUE 4 WAY A B - 9.19.18

**Country Of Origin\*** US (UnitedStates)

**Made In America (Y/N)**

**MSRP** 55.00

**MSRP Restriction** No

**Online Item\*** No

**Private Label** No (N)

**Product Description\*** OCT FNL CLR TXT CRSOVR TUN

**Shipper (Y/N) f<sup>x</sup>** No

**Supplier Discontinue Date** yyyy-MM-dd HH:mm:ss

**Unit Cost\*** 19.79

**Unit Cost Currency f<sup>x</sup>** US Dollar

**VPN (Vendor Product Number)\*** 2766962

**References** | Accessories/Documents

**Primary Product Ship Point\***

ID	Title	
SHIPPOINT_04613402	AVENUE STORES LLC	✖


**Additional Ship Points**

ID	Title	
		+

**Link Item to Supplier**

ID	Title	
		+

Reset Save Submit Request **Reject Items**



# EXCHANGE™ How To Reject items in Apply View

- To remove multiple items from PIM that you do not want to submit to buyer.
- Click on the double arrow

Buy-Side Item - Item Review


Select all Clear filter Apply view Clear view

	Assigned to me	Thumbnail	Name	Item/Item Family	GTIN	Status flag	Deadline	Request Comment	S
<input type="checkbox"/> AVENUE TOPS	Ashcraft, Shelby L. <input checked="" type="checkbox"/>		<a href="#">AVENUE TOPS</a>	Item Family		Normal	9/24/18 1:03:28 PM		
<input type="checkbox"/> WK 46 PASTA POT RED PEPPER W LID	Ashcraft, Shelby L. <input checked="" type="checkbox"/>		<a href="#">WK 46 PASTA POT RED PEPPER W</a>	Item	076753075503	Normal	10/2/18 10:04:02 AM		084



# EXCHANGE™ How To Remove items in Apply View

› *Make sure you see the reject reason on the apply view page*

## Buy-Side Item - Item Review

-  Select all
-  Clear filter
-  Apply view
-  Clear view



	AVENUE TOPS	WK 46 PASTA POT RED PEPPER W LID
Assignee	Ashcraft, Shelby L.	Ashcraft, Shelby L.
Assigned to me	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Thumbnail		
Name	<u>AVENUE TOPS</u>	<u>WK 46 PASTA POT RED PEPPER W LID</u>
Item/Item Family	Item Family	Item
GTIN		076753075503
Status flag	Normal	Normal
Deadline	9/24/18 1:03:28 PM	10/2/18 10:04:02 AM
Request Comment		
Supplier Nbr		084180
Brand		
Description*	OCT FNL CLR TXT CRSOVR TUN	PASTA POT RED PEPPER W LID
Unit Cost*	19.79	15.52
VPN (Vendor Product Number)*	2766962	7550
Primary Ship Point (Full 8 digit)*		
Secondary Ship Point		
<b>Reject Reason</b>	da	da
+ Supplier Data		



# EXCHANGE™ How To Remove items in Apply View

- › In the first column next to Reject reason,
- › Hold the Shift key and click the Arrow to the right key for all the items to reject

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### Buy-Side Item - Item Review

Select all Clear filter Apply view Clear view

	AVENUE TOPS	WK 46 PASTA POT RED PEPPER W LID
Assignee	Ashcraft, Shelby L.	Ashcraft, Shelby L.
Assigned to me	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Thumbnail		
Name	AVENUE TOPS	WK 46 PASTA POT RED PEPPER W LID
Item/Item Family	Item Family	Item
GTIN		076753075503
Status flag	Normal	Normal
Deadline	9/24/18 1:03:28 PM	10/2/18 10:04:02 AM
Request Comment		
Supplier Nbr		084180
Brand		
Description*	OCT FNL CLR TXT CRSOVR TUN	PASTA POT RED PEPPER W LID
Unit Cost*	19.79	15.52
VPN (Vendor Product Number)*	2766962	7550
Primary Ship Point (Full 8 digit)*		
Secondary Ship Point		
Reject Reason	da	da
+ Supplier Data		

# EXCHANGE™ How To Remove items in Apply View

- › Boxes at top of the column will be checked
- › Enter rejected reason, click enter

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### Buy-Side Item - Item Review

Clear all Clear filter Apply view Clear view Export to Excel Submit to next state in workflow

	<input checked="" type="checkbox"/> AVENUE TOPS	<input checked="" type="checkbox"/> WK 46 PASTA POT RED PEPPER W LID
Assignee	Ashcraft, Shelby L.	Ashcraft, Shelby L.
Assigned to me	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Thumbnail		
Name	<u>AVENUE TOPS</u>	<u>WK 46 PASTA POT RED PEPPER W LID</u>
Item/Item Family	Item Family	Item
GTIN		076753075503
Status flag	Normal	Normal
Deadline	9/24/18 1:03:28 PM	10/2/18 10:04:02 AM
Request Comment		
Supplier Nbr		084180
Brand		
Description*	OCT FNL CLR TXT CRSOVR TUN	PASTA POT RED PEPPER W LID
Unit Cost*	19.79	15.52
VPN (Vendor Product Number)*	2766962	7550
Primary Ship Point (Full 8 digit)*		
Secondary Ship Point		
Reject Reason	reject	reject
+ Supplier Data		

**A** (arrow pointing to AVENUE TOPS header)

**B** (arrow pointing to reject in Reject Reason row)

# EXCHANGE™ How To Remove items in Apply View

- › Click on the dropdown and select Reject Items
- › Click OK

The screenshot displays the 'Buy-Side Item - Item Review' interface. At the top, there are navigation icons: 'Clear all', 'Clear filter', 'Apply view', 'Clear view', 'Export to Excel', and 'Submit to next state in workflow'. Below these icons is a table with two columns: 'AVENUE TOPS' and 'WK 46 PASTA POT RED PEPPER W LID'. The table contains various fields such as Assignee, Assigned to me, Thumbnail, Name, Item/Item Family, GTIN, Status flag, Deadline, Request Comment, Supplier Nbr, Brand, Description\*, Unit Cost\*, VPN (Vendor Product Number)\*, Primary Ship Point (Full 8 digit)\*, Secondary Ship Point, Reject Reason, and Supplier Data. A 'Submit Properties' dialog box is overlaid on the table, showing a dropdown menu with 'Reject Items' selected, a 'Submit message' text box, and 'OK' and 'Cancel' buttons. Two orange arrows point to the 'Reject Items' dropdown and the 'OK' button.

	AVENUE TOPS	WK 46 PASTA POT RED PEPPER W LID
Assignee	Ashcraft, Shelby L	Ashcraft, Shelby L
Assigned to me	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Thumbnail		
Name	AVENUE TOPS	WK 46 PASTA POT RED PEPPER W LID
Item/Item Family	Item Family	Item
GTIN		076753075503
Status flag	Normal	
Deadline	9/24/18 1:03:28 PM	
Request Comment		
Supplier Nbr		
Brand		
Description*	OCT FNL CLR TXT CRSOVR TUN	PASTA POT RED PEPPER W LID
Unit Cost*	19.79	15.52
VPN (Vendor Product Number)*	2766962	7550
Primary Ship Point (Full 8 digit)*		
Secondary Ship Point		
Reject Reason	reject	reject
Supplier Data		



# EXCHANGE™ How To Remove items in Apply View

› Click okay

The screenshot displays the 'Buy-Side Item - Item Review' interface. At the top, there are navigation icons: 'Clear all', 'Clear filter', 'Apply view', 'Clear view', 'Export to Excel', and 'Submit to next state in workflow'. Below these is a table comparing two items: 'AVENUE TOPS' and 'WK 46 PASTA POT RED PEPPER W LID'. The table includes fields for Assignee, Assigned to me, Thumbnail, Name, Item/Item Family, GTIN, Status flag, Deadline, Request Comment, Supplier Nbr, Brand, Description\*, Unit Cost\*, VPN (Vendor Product Number)\*, Primary Ship Point (Full 8 digit)\*, Secondary Ship Point, and Reject Reason. A 'Submit Properties' dialog box is overlaid on the table, with a red arrow pointing to the 'OK' button.

	AVENUE TOPS	WK 46 PASTA POT RED PEPPER W LID
Assignee	Ashcraft, Shelby L.	Ashcraft, Shelby L.
Assigned to me	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Thumbnail		
Name	AVENUE TOPS	WK 46 PASTA POT RED PEPPER W LID
Item/Item Family	Item Family	Item
GTIN		076753075503
Status flag	Normal	
Deadline	9/24/18 1:03:28 PM	
Request Comment		
Supplier Nbr		
Brand		
Description*	OCT FNL CLR TXT CRSOVR TUN	PASTA POT RED PEPPER W LID
Unit Cost*	19.79	15.52
VPN (Vendor Product Number)*	2766962	7550
Primary Ship Point (Full 8 digit)*		
Secondary Ship Point		
Reject Reason	reject	reject
Supplier Data	+	

Submit Properties

Submit event:

Submit message:



**PIM email address**  
**[pimadmin@aafes.com](mailto:pimadmin@aafes.com)**

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